

Candidate SJE Purchase Process

Once a candidate has had an account created on their behalf, they will be able to access and purchase the SJE to which they are assigned.

1. Visit the dedicated HPCC landing page: <https://www.psionlinestore.com/hpcc>

NOTE: this will be the page linked from HPCC's website

The screenshot shows the PSI Online Store homepage for the Hospice & Palliative Credentialing Center (HPCC). At the top left is the PSI logo with the tagline "Shop Test Prep by Industry". A search bar contains the text "What are you looking for?". To the right of the search bar are links for "Sign in or Register" and a shopping cart icon with "(0)". Below the search bar is a navigation menu with "QUICK LINKS", "PRACTICE TESTS", "BOOKS", "TRAINING RESOURCES", and "CUSTOMER SERVICE". The main content area features the HPCC logo and the text "HOSPICE & PALLIATIVE CREDENTIALING CENTER" and "Situational Judgment Exercise". Below this, it states: "In order to purchase HPCC's Situational Judgment Exercises you must be signed in to your PSI Online Store account with an authorized email address. If you are unable to login to a customer account, please contact HPCC for assistance." A "Getting Started" section contains two steps: "Step 1: Sign In" (highlighted in red) and "Step 2: Select Your SJE".

2. User instructions are provided under Getting Started.

The screenshot shows the "Sign in to your PSI Online Store Account" page. At the top, there are two steps: "Step 1: Sign In" (highlighted in red) and "Step 2: Select Your SJE". The main heading is "STEP 1 Sign in to your PSI Online Store Account". Below the heading, there is a paragraph of text: "Authorized test takers will have had an account created on their behalf by HPCC administrators using the email address on record with HPCC. If you are authorized to take an HPCC SJE, you may login with your email address and temporary password to sign in to the PSI Online Store. All candidates will be assigned the same temporary login password: **Temporary123** Note: You are encouraged to change your password after you sign in the first time." Below this text is a "Sign in or Register" button. To the right of the sign-in form is a "New Customer?" section with the text "Create an account with us and you'll be able to:" followed by a list of benefits: "Check out faster", "Save multiple shipping addresses", "Access your order history", "Track new orders", and "Save items to your Wish List". Below the list is a "CREATE ACCOUNT" button. The sign-in form includes fields for "Email Address:" (containing "@hpcc.psi") and "Password:" (containing "*****"). Below the password field is a "SIGN IN" button and a link for "Forgot your password?".

Step 1: Sign In

Authorized test takers will have had an account created on their behalf by HPCC administrators using the email address on record with HPCC. If you are authorized to take an HPCC SJE, you may login with your email address and temporary password to sign in to the PSI Online Store. All candidates will be assigned the same temporary login password:

Temporary123 Note: You are encouraged to change your password after you sign in the first time.

Upon successful login, you should be returned to this page and should see "Account" where you saw the "Sign In" link before. Once signed it, go to Step 2.

User Steps: This process should initiate from <https://www.pSIONlinestore.com/hpcc> in order to navigate the user to the landing page successfully after login.

1. From <https://www.pSIONlinestore.com/hpcc>, click the Sign In link in the site header



2. Enter the email address that HPCC used to create their customer account and password **Temporary123** (Note: candidates should be advised to update their password in their account settings)

Email Address:

Password:

SIGN IN [Forgot your password?](#)

3. Upon successful sign in, the candidate will be returned to the HPCC page and the site header will now reflect a signed in account with "My Account".

 **My Account** or Logout

4. Candidate clicks the tab for “Step 2: Select Your SJE”

Step 1: Sign In | Step 2: Select Your SJE

STEP 2

Select Your SJE and Purchase

After you've logged in you will be able to access and purchase the Situational Judgment Exercise assigned to your account by selecting the appropriate SJE from this page. Note: you will only be able to access the SJE for which your account is authorized. If you are unable to select the SJE you believe to be correct, please contact HPCC to verify your authorization is correct.

After your transaction is complete, you will receive two emails from PSI:

1. **Order confirmation:** this email is your receipt.
2. **SJE access code:** this email will include instructions for accessing and completing your Situational Judgment Exercise.

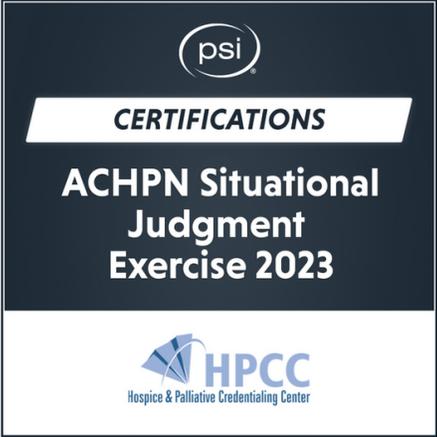


HPCC CHPN Situational Judgment Exercise 2023
\$60.00



HPCC ACHPN Situational Judgment Exercise 2023
\$60.00

5. Candidate clicks on the item they are authorized to purchase. If the candidate is signed in and authorized to take the SJE they selected, they will be directed to the SJE’s product page where they can add to cart. Example:



HPCC ACHPN Situational Judgment Exercise 2023

HPCC ACHPN Situational Judgment Exercise

This exam is valid and accessible for 30 days from the time of purchase.

Users redeeming a voucher for this product will add the prefix **HPCC-ACHPN-** to the voucher code provided by the sponsor. Example: if your voucher code is A12365478 you should enter HPCC-ACHPN-A12365478 as the coupon/voucher code in your cart or at checkout.

\$60.00

Format Best for Desktop	Question Bank 4 items	Attempts Single	Test Modes Test Mode Only	Access 30 days
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See all Product Details

ADD TO CART

Want to buy multiple practice tests? Learn how.

If the candidate is not authorized to purchase the SJE they selected, they will see an “Authorization Required” notice. Example:

This content requires an authorized account.

Some items require account verification for purchase. If the item you're attempting to purchase is a member-only item from the sponsoring organization or association, and you have been pre-approved to purchase the item, please login with the credentials provided by your sponsoring entity. If you have not received a login credential, please contact your sponsoring entity for access.

If you were signed in, please sign back in to resume your work in a new session.

6. Candidate adds SJE to cart and proceeds to checkout to complete the purchase.

7. If applicable, candidate enters the enhanced voucher code in the Coupon field during checkout or in the cart.
8. Candidate receives two emails. The first is an email receipt and order confirmation from the PSI Online Store. The second is an access email from the LXR platform and will include their SJE access code and instructions for accessing the product.

The steps associated with accessing and completing the SJE, and all steps following the successful purchase of the SJE remain unchanged at this time.

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